

PRITZKER MILITARY FOUNDATION IN COLLABORATION WITH MARINE CORPS ASSOCIATION

ROTC STAFF RIDES

<p>Guidelines</p>	<p>For purposes of this program, a staff ride is defined as a visit to a battlefield or location of significance to American and/or military history for educational purposes. Funding awarded for the Staff Rides program may NOT be used for: drill competitions, competitive and/or extracurricular events, staff professional development, supplies & equipment, etc.</p> <ul style="list-style-type: none"> • Minimum of two (2) students per trip/staff ride • Each student must have a minimum 3.3 GPA (B+) • Staff ride(s) must take place during the academic year OR be completed NLT 15 JULY • Staff ride(s) may be local, regional, national, or international • There is no limit to the number of trips taken in the academic year or associated costs
	<p>Please note that PMF and MCA require both a written and oral report on staff rides at the end of the academic year:</p> <p>Oral Reports: NLT 31 MAY 2025, ROTC cadre are required to schedule a 30-minute virtual briefing with PMF staff to report on trip(s) taken. Contact Kareema Cruz at kcruz@pritzkermilitaryfoundation.org to schedule. <i>*If a staff ride is scheduled after this date, ROTC staff must contact Ms. Cruz for extension of deadline.</i></p> <p>Written Reports: NLT 30 APR 2025. Submit to Kathy Haught at k.haught@mca-marines.org <i>*If a staff ride is scheduled after this date, ROTC staff must request extension promptly.</i></p> <p>(repeat questions below for each trip taken)</p> <p>Date(s) of trip Location of trip Full names of ROTC student participants Names of ROTC staff participants/chaperones Budget reconciliation of staff ride expenditures and how the grant funds were spent</p> <p>Please address these questions within your written summary, not to exceed a total of three (3) pages (including 2-3 photos if available), single-spaced, Arial size 12pt font.</p> <ul style="list-style-type: none"> • Why was this location chosen? • What is its significance in military history (either locally, nationally, or internationally) • In what way did you prepare before for the trip (did you read any materials about this location or those who may have fought there? If so, what materials did you use (books, magazines, online articles, others?)) • What were some overall lessons learned during the trip and were those lessons discussed with your instructors before, during and/or after the trip? • How, if at all, did the trip change or fortify your understanding of military history, military operations, individual figures significant to the historic events that took place at that location (be they civilians OR military personnel)? • Would you attend this trip again or recommend it to other students? Why/why not?

	<ul style="list-style-type: none">○ If any Staff Rides funding remains at the end of the academic year, the cadre must submit via email to PMF (kcruz@pritzkermilitaryfoundation.org) a request to retain remaining funding for use in the immediately following academic year. If approved by PMF, remaining funds must be expended for the intended purpose in the immediately following academic year. If a new application for funding is requested in the immediately following academic year, the amount awarded by PMF may be adjusted by the amount remaining from the prior year.○ If the year-end report is not received by PMF and MCA, it may impact future invitations to reapply for funding.
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